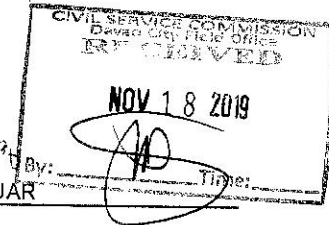


Republic of the Philippines
SOUTHERN PHILIPPINES DEVELOPMENT AUTHORITY
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Southern Philippines Development Authority in the CSC website:



By: Famida B. Biruar
HRMO

Date: November 18, 2019

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Budget Officer V	V.B.1.	24	83,406.00	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	Career Service (Professional) Second Level Eligibility		Budget & Treasury Division
2	Division Chief III	III.C.1.	24	83,406.00	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	Career Service (Professional) Second Level Eligibility		Project Evaluation Division
3	Division Chief III	IV.B.1	24	83,406.00	Master's Degree or Certificate in Leadership and Management from the CSC	40 hours supervisory/management learning and development intervention undertaken within the last 5 years	4 years of supervisory/management experience	Career Service (Professional) Second Level Eligibility		Business Development Division
4	Secretary I	III.2	7	15,738.00	2-year College Diploma	NONE	NONE	Career Service (Sub-Professional)		Corporate Affairs Department

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 5, 2019.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FAMIDA B. BIRUAR
HRMO

SPDA Office, 4th Floor Karpentrade Bldg. Km. 2 Mac Arthur Hiway, Matina, Davao City
fsb_04@spda.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.